Policy for Child Access to the Main Library

Brief description of the paper
Policy statement with respect to matriculated students visiting the library with a child under the age of 16 years.

Action requested
For approval for immediate affect in the Main Library

Resource implications:
None

Risk Assessment:
A risk assessment has already been carried out to cover 14 – 16 year olds but another has currently been requested for under 14 year olds and another for under 5 year olds.

Equality and Diversity
Does the paper have equality and diversity implications? No

Freedom of Information
Can this paper be included in open business? Yes

Originator of the paper:
Barry Croucher
User Services Division
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Edinburgh University Library Committee

Policy for Child Access to the Main Library

Matriculated students of the University of Edinburgh may visit the University’s Main Library accompanied by one child under the age of 16 for the purposes of making an enquiry, borrowing/dropping off a book, or for a pre-arranged appointment, normally requiring a maximum stay of 30 minutes. A longer stay, for example, for the purpose of study, is not allowed.

The parent must keep continual and close supervision of their child (the child should be at their parent’s side throughout the visit). The University’s Regulations do not permit a child to use any library equipment, including computing equipment, nor to use any device on the University wireless network.

The parent must sign in with their child on entry at the library reception desk and sign out on exit. By signing, the parent accepts sole responsibility for their child, including their good conduct, safety and observation of library and other relevant regulations.

School pupils under the age of 16 may, under special circumstances and by arrangement with the library, obtain a Library Reference Card allowing independent access. Young persons aged 16 and over are entitled to obtain a Library Reference Card by meeting the registration requirements.

Originator: Barry Croucher
26 June 2011