Library Committee

20th October 2010

Agendum 5

Library Committee Agenda 2010-2011

Brief description of the paper
This paper gives a briefing on issues which will be on the agenda for the Library Committee during the coming session.

Action requested
For information and discussion

Resource implications
Does the paper have resource implications? Resource issues are not addressed in this paper, and will be addressed in papers on each topic.

Risk Assessment
Does the paper include a risk analysis? No

Equality and Diversity
Does the paper have equality and diversity implications? No

Freedom of Information
Can this paper be included in open business? Yes

Originator of the paper
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Library Committee agenda 2010-2011

Discussion topics for Library Committee

Library Strategy
The current financial environment means that it is very important to understand where the Library should be focussing its attention in the coming years. A small group will be brought together with representatives from EUSA and each College to discuss this, and a report will be brought to the 3rd meeting of Library Committee.

Materials budget
During the session, we will be working on the materials budget strategy, based on understanding and meeting academic need. Regular reports will be brought to Library Committee. Resources to fund the materials budget continue to come from a mixture of sources, including central University funds, College and School funds.

Research data management policy
Information Services have been working on draft recommendations for the fast-growing area of research data management and research data storage. A draft policy for discussion will be brought to the first meeting of Library Committee.

Communications
The liaison/subject librarians are members of the College Consultancy teams in the User Services Division and they work on library matters alongside colleagues who cover IT and e learning. From August 2010 they have also taken over the roles previously held by Academic Liaison Directors. During this session they will work with teams in Library and Collections to review ways of improving the channels of communication between the Library and the Colleges and EUSA; and will bring a paper on this subject to the 2nd meeting of Library Committee.

Collections disclosure
A paper to update the Library Committee on the extent to which our collections are fully catalogued online will be brought to the 3rd meeting of Library Committee.

Collaboration
The Library is engaged in a number of collaborative activities, usually in a leadership position, and a report on the funding for these initiatives will be brought to Library Committee at a later meeting.

Reports will be made to Library Committee on the following topics with discussion on particular aspects as necessary:

- Building issues, including regular reports on Main Library redevelopment, KBLLRC, and Easter Bush Library
- Opening hours and usage
- Impact of library services, e.g. examining usage, value for money
- Benchmarking services with other universities
- Reports on particular services, e.g. ereserve, HUB
- Resource discovery procurement and implementation progress
- Research Publications Service
- Project activity
- Library regulations

Sheila Cannell, October 2010